

APPLICATION FOR TAX STATUS REPORT

FINANCE
NEW • YORK
nyc.gov/finance

FOR OFFICE USE ONLY

DATE RECEIVED : _____

TSA NUMBER: _____

AUDITOR: _____

Type or Print

Applicant's name		Date
Applicant's address (Number and Street)		
City and State	Zip Code	Telephone number
Name of subject corporation		
Subject corporation's address (Number and Street)		
City and State	Zip Code	Employer Identification Number
State or County of incorporation	Date of incorporation	Date business began in NYC

CERTIFICATION

I hereby certify that the statements made herein have been examined by me and are, to the best of my knowledge and belief, true, correct and complete.

SIGN
HERE → _____

DATE _____

RELATIONSHIP TO
CORPORATION (Check one)

REPRESENTATIVE

OFFICER

THIRD PARTY

INSTRUCTIONS

1. Please complete this application in its entirety. Incomplete applications cannot be processed and will be rejected.
2. The processing fee for the Application for Tax Status Report is \$5.00. Make check or money order payable to: **NYC Department of Finance**. This fee is *non-refundable*.
3. A fully executed Power of Attorney form should be completed by any authorized representative of the subject corporation.
4. Mail this completed application, the \$5.00 processing fee and completed Power of Attorney form (if applicable) to:

**NYC Department of Finance
Communications & Customer Service
Tax Status Section
59 Maiden Lane, 22nd Floor
New York, NY 10038**

5. If you have any questions, call Finance Customer Assistance at (212) 232-1828/1830/1826.